



# APPLICATION FOR EMPLOYMENT

Applicants for employment are considered without regard to race, creed, color, religion, sex, sexual orientation, marital status, results of genetic testing, national origin, age, disability, status as a veteran, or being a member of the Reserves or National Guard. Also it is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

**Position(s) Applied For** \_\_\_\_\_ **Date** \_\_\_\_\_

**Referral Source:** Online Ad \_\_\_\_\_ Friend/Relative \_\_\_\_\_  
Employment Agency Walk-In Company Website Other \_\_\_\_\_

**Name** \_\_\_\_\_  
*First Last Middle*

**Address** \_\_\_\_\_  
*Street City State Zip*

**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

Are you under 18? Yes No If under 18, can you furnish a work permit? Yes No

Have you filed an application here before? Yes No If yes, date \_\_\_\_\_

Have you ever worked here before? Yes No If yes, date \_\_\_\_\_

Are you employed now? Yes No If yes, may we contact your present employer? Yes No

Date you would be available for work? \_\_\_\_\_ Pay rate you desire \_\_\_\_\_

Are you available to work: Full time Part time Shift work Temporary Overtime

Are you on a layoff/subject to recall? Yes No Can you travel if a job requires it? Yes No

Do you have a valid driver's license? Yes No Do you have a CDL license? Yes No

**JOURNEYMEN ONLY**  
Please provide Massachusetts Journeyman's license number: \_\_\_\_\_  
Please list other licenses: CT \_\_\_\_\_ NH \_\_\_\_\_ Other \_\_\_\_\_

## EMPLOYMENT EXPERIENCE

Please start with your present or last job. Include military service assignments and any verified work performed on a volunteer basis. You may exclude organization names which indicate race, creed, color, religion, sex, sexual orientation, marital status, results of genetic testing, national origin, age, disability, status as a veteran, or being a member of the Reserves or National Guard.



Employer	
Job Title	Supervisor
Address	
Dates Employed	Phone
Reason for Leaving	

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Job Title	Supervisor
Address	
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*If you need additional space, please continue on a separate sheet of paper.*

EDUCATION			
	High School	College/University	Graduate/Professional
Name of School			



Years Completed			
Diploma/Degree			
Describe Specialized Training, Skills, Apprenticeship, and Extra Curricular Activities			

**Honors Received** \_\_\_\_\_

**REFERENCES**

Give name, address and telephone number of three references that are not related to you. (Previous employers preferred)

Name	Relation to you	Phone Number

It is my understanding that this employment application, or the granting of an oral interview, does not represent a contract of employment or a promise of future benefits by this company/organization. **I understand and agree that if hired, my employment will be at-will in nature and may be terminated, with or without cause, at any time, by either my employer or myself. I also understand that this written statement supersedes any and all oral representations made by agents or representatives of this company/organization.**

**AGREEMENT:** I certify that the information on this application is true, complete and correct. I hereby authorize the investigation of my past employment, education and activities and I release from all liability all persons, companies, and corporations supplying such information. I understand that false answers, statements or significant omissions made by me on this form shall be sufficient cause for denial of employment or discharge.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

Submit completed application to Human Resources: [HR@elmelec.com](mailto:HR@elmelec.com)